



## 2018 Bond Program June 9, 2021 – Meeting Minutes

**June 9, 2021:** Meeting Minutes (as reviewed and approved by Chair/Vice Chair)

**Location:** Virtual Meeting via Google Meet (due to COVID19)

**ATTENDEES (X = in attendance):**

**District Staff:**

X	Todd Piccone - Chief Operations Officer	X	Diana Birnbaum – Bond Admin. Specialist
X	Tammie Knauer – Bond Director		

**CBOC Members:**

	Cecil Gutierrez <b>Chair</b>	x	Dan Tran - <b>Vice Chair</b>	x	Dick Barton		Thurese Newlin
x	Eric McDermid		Bob Herrmann		Bill Breunig	x	Ramon Serrano
	Meg DeClement	x	Brendan Willits	x	Jessica Kelly	x	Neil Spooner
	Julie Kocjancic		Christine Savant	x	Margaret Ramsteck		

**Community:** There was 0 community member(s) present.

**Meeting Start:** The Vice Chair called meeting to order at 5:02 pm.

Agenda Item	Detail / Discussion	BIC
<b>CBOC ITEMS</b>		
Virtual Meetings	Past meetings: Chair addressed the difference in virtual vs in person meetings. Votes may be by stating name and vote - by roll call.	Chair
Meeting Review	<b>06/09/2021</b> A quorum was not in attendance to approve the minutes from the meeting on 4/14/2021 and 04/21/2021. We will send out these notes and if there are no issues we will consider them passed.	Chair / Vice Chair
Community Outreach	Brendan is keeping a document to track outreach. Updates from any members? <b>06/09/2021</b> - no new community outreach items.	Chair / Vice Chair
<b>STAFF ITEMS</b>		
COVID19	<b>06/09/2021</b>	Staff



Citizens' Bond Oversight Committee  
(CBOC)

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	<p>Staff discussed there are no restrictions for summer school for 11 and over if vaccinated. 11 and under no mask. We do not have guidance for next year at this time. TSD is using the honor system.</p>	
<p>Cash Flow/Financial</p>	<p>Cash Flow graph showing projection and actual in presentation by Staff. On target for the 3 year/85% expended.</p> <p><b>06-09-21</b> TSD Presented on the following: <b>Contingency Report</b> - Last meeting we discussed the Con Ball consolidation and using Contingency usage. It will go to the BOE next week. We did get the BEST Grant. We were awarded \$5.2 Million from CDE. TSD staff was very excited to be awarded this to help the kids in the district.</p> <p><b>CBMS Update</b> - Working on a plan. As soon as the BOE approves this, we will begin design meeting with the community and architects. CBOC commented great job on the Best Grant.</p> <p><b>Cash Flow</b> - we are catching up with the projected amounts. Summer will be very busy and we are on track to spend the 85% required in the 1st three years. TSD presented on current project budgets. CBOC Asked about the 85% - is that actually spent or encumbered? TSD staff that we are working to actually spend the 85% however there are some time extension options if we need to - but at this time we do not foresee needing them. Starting to see a little impact on supplies due to COVID.</p> <p>COVID impact: Delays to mechanical systems. Metal lockers are ordered however they are delayed. We are keeping an eye on contingency dollars. CBOC asked with the delays are you still confident we can meet the 85% spent goal? TSD replied that yes, we are already went to the BOE for 2022 projects to make sure we are where we need to be.</p>	<p>Staff Ongoing</p>



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	CBOC asked with Monroe and Mary Blair how is the bond funding changing with the consolidation? Staff: We have done work at Monroe as consolidation was not in motion yet. We held off working on Mary Blair.	
Bond Premium	CBOC asked for continuing updates as the BOE reviews and addresses the possibilities for funding projects with the premium. <b>06/09/2021</b> – Reference information in presentation. No questions from CBOC.	Staff
Bond Project Review	<b>06/09/2021</b> – Reference information in presentation. All large projects and status of general line items was reviewed.	Staff
Large Project Update	<b>06/09/2021</b> - PK8 is going great. 4 community tours have gone through the building. Furniture starts arriving next week. All projects are on schedule and going well. Grand Opening for TCC/FHS. September 21st. Planning the Grand Opening for PK8 as well- date TBD. CBOC asked if Bond funds were being used for Modular Moves. TSD Staff confirmed they are funded from a different budget.	Staff
Action Items	<b>06/09/2021</b> Staff to send out presentation given to CBOC.  <b>06/09/2021</b> - TSD Staff to send out meeting notes from 04/04/2021 and 04/28/2021. If no objections, CBOC will consider them passed.	Staff
Priority 1 Items	CBOC requested the list be updated and reviewed 1 to 2 times per year as things are completed. <b>Staff provided during the October meeting.</b> <b>06/09/2021</b> – no updates but included in presentation. By the end of this year the items that are underway will be complete. The fall update will look much different!	CLOSED
Charter School Update	--Brief Summary of expenditures to date: <b>06/09/2021</b> – no update since October meeting.	
NEXT MEETING	Next meeting date and agenda items: <b>August 11, 2021</b> -virtual as of now.	CBOC/Staff
New Items	Any new items for next agenda? CBOC would like Staff to bring an update of the High Plains project. All acknowledged it is not a project under purview of CBOC as it is not a bond	CBOC



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	<p>project. But work is happening in a District facility and CBOC would just like to be aware in case they are asked by the community.</p> <p>If CBOC members think of anything else for the agenda - <b>please email Tammie or Cecil.</b></p>	
CLOSING	<p><b>EVERY MEETING:</b> Chair and Vice Chair / CBOC: Affirm information requested/reviewed was complete by consensus.</p> <p>MOTION: Vice Chair asked for a motion for the committee to confirm that the information provided by staff was detailed and complete.</p> <p><b>Ramon made a motion and Eric seconded. Motion approved unanimously.</b></p>	CLOSING

**Meeting adjourned: Approximately 5:32 pm**

**UPCOMING:**

**August 11, 2021:** Next CBOC Meeting (Virtual)