



2018 Bond Program August 11, 2021 – Meeting Minutes

August 11, 2021: **Meeting Minutes** (as reviewed and approved by Chair/Vice Chair)

Location: **Virtual Meeting** via Google Meet (*due to COVID19*)

ATTENDEES (X = in attendance):

District Staff:

	Todd Piccone - Chief Operations Officer		Diana Birnbaum – Bond Admin. Specialist
X	Tammie Knauer – Bond Director		

CBOC Members:

x	Cecil Gutierrez Chair	x	Dan Tran - Vice Chair		Dick Barton		Thurese Newlin
x	Eric McDermid		Bob Herrmann	x	Bill Breunig	x	Ramon Serrano
	Meg DeClement	x	Brendan Willits		Jessica Kelly	x	Neil Spooner
x	Julie Kocjancic		Christine Savant		Margaret Ramsteck		

Community: There was 0 community member(s) present.

Meeting Start: The Chair called meeting to order at 5:02 pm.

Agenda Item	Detail / Discussion	BIC
CBOC ITEMS		
Virtual Meetings	Past meetings: Chair addressed the difference in virtual vs in person meetings. Votes may be by stating name and vote - by roll call.	Chair
Meeting Review	08/11/2021 –The chair asked for a motion to accept the minutes of 04/28/2021. Eric made the motion, Ramon seconded. Motion passed unanimously. The chair asked for a motion to accept the minutes of 06/09/2021. Eric made the motion, Brendan seconded. Motion passed unanimously. ***Next CBOC meeting may be in person. However we will review as the date nears.	Chair / Vice Chair
BOE Update	08/11/2021 – Update will be on September 22 nd . Chair will send draft to CBOC for review/approval	Chair



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	prior to BOE meeting. Will discuss last 3 years of completed projects.	
Community Outreach	Brendan is keeping a document to track outreach. Updates from any members? 08/11/2021 - No community Outreach to report.	Chair / Vice Chair
Membership	08/11/2021 - CBOC Membership – Cecil discussed the term expirations. 7 members are up for renewal. Please let Cecil or TSD know your intentions so we can start asking for replacements.	Chair/Vice Chair
STAFF ITEMS		
COVID19	08/11/2021 Staff presented that COVID regulations are always changing. Please follow the TSD Website. Todd Piccone was not in attendance to present current status/updates.	Staff
Cash Flow/Financial	Cash Flow graph showing projection and actual in presentation by Staff. On target for the 3 year/85% expended. 8/11/2021 TSD presented on the Total Bond Expenditures. We have \$205 Million total with \$155 million encumbered. TSD feels comfortable that we will be paying out the \$155 Million required by December. We are on target for the projections. Ramon asked if it was possible to get the info in a table form so it is easier to read. TSD will issue the newer format. TSD presented on current large projects. *Con Ball Prek8. Kicking off design. Reviewed the schedule for completion by 2023. No renderings or other documents to review at this time. *High Plains – Not under the Bond or CBOC purview. FYI ONLY. Moving into Design Development Phase. Increase of Kindergarten area and gym/locker room/classroom addition. Kim from the McWhinney organization is also on the DAG. \$15 Million dollar project. Staff reviewed renderings and prelim floor and site plans. No questions asked by CBOC.	Staff Ongoing
Bond Premium	CBOC asked for continuing updates as the BOE reviews and addresses the possibilities for funding projects with the premium.	Staff



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	08/11/2021 – no new info. NOTE: The premium has been added to sites as approved by the BOE.	
Bond Project Review	08/11/2021 – Reference information in presentation. All large projects and status of general line items was reviewed.	Staff
Large Project Update	<p>08/11/2021 Riverview Grand Opening on Aug 12th. TCC/FHS – Grand Opening Sept 21st. Building actually opened in Aug 2020. Roofing – Projects finishing up. TSD presented several before and after pictures. TSD reported update on expected delays due to COVID for some items. Not getting ship or delivery dates on some things. Cecil asked that TSD send out chart on Opening Status Review (slide #25). It is included in the presentation that will be distributed. TSD discussed Re-Entry Plan Chart and the extensive coordination efforts with principals to get staff back in as efficiently as possible. We are bound by state permit requirements for who can be in a building and when. Advised part of the issue for re-entry is a lack of temporary laborers available to help with re-entry. Have had to use contractors. We have also used parents and volunteers when necessary in the past. But with COVID restrictions that was not an option this year. Trying to over communicate and make sure everyone knows why things are happening. TSD presented on other projects Bond is helping with in the district. Studies, management, Grant development and implementation. 2022 projects are underway with Design and should have contracts by end of September. Cecil asked for any questions – none from the CBOC. Bill commented - good job TSD on the detail and work accomplished to date.</p>	Staff
Action Items	<p>08/11/2021 – TSD to send out Cash Flow data in Table Format (vs the current chart that is hard to read). TSD to send out chart on Opening Status Review. TSD to send out meeting notes from 08/11/2021.</p>	Staff
Priority 1 Items	CBOC requested the list be updated and reviewed 1	CLOSED



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	to 2 times per year as things are completed. Staff provided during the October meeting. 08/11/2021 – TSD presented on Priority Items. Graphs show how much we have completed and which line items are underway/remaining. Priority 1 items are 77% complete while only 60% through the bond program.	
Charter School Update	--Brief Summary of expenditures to date: 08/11/2021 – no update	
NEXT MEETING	Next meeting date and agenda items: October 13 th - In person as of now.	CBOC/Staff
New Items	Any new items for next agenda? 08/11/2021 CBOC requested an update on Contingency usage plans/ideas. If CBOC members think of anything else for the agenda - please email Tammie or Cecil. TSD thanked CBOC members and reminded CBOC that they are the eyes and ears of the community. Please reach out and bring any questions/concerns to the TSD team!	CBOC
CLOSING	EVERY MEETING: Chair and Vice Chair / CBOC: Affirm information requested/reviewed was complete by consensus. MOTION: Chair asked for a motion for the committee to confirm that the information provided by staff was detailed and complete. Dan made a motion and Bill seconded. Motion approved unanimously.	CLOSING

Meeting adjourned: Approximately 5:49 pm

UPCOMING:

October 13, 2021: Next CBOC Meeting