



2018 Bond Program October 14, 2020 – Meeting Minutes

August 12, 2020 **Meeting Minutes** (as reviewed and approved by Chair/Vice Chair)

Location: Virtual Meeting via Google Meet (*due to COVID19 closure*)

ATTENDEES (X = in attendance):

District Staff:

X	Todd Piccone - Chief Operations Officer	X	Diana Birnbaum – Bond Admin. Specialist
X	Tammie Knauer – Bond Director		

CBOC Members: Confirm attendees during 12/9/2020 meeting.

X	Cecil Gutierrez Chair	x	Brendan Willits	x	Denise DeVore	x	Kim Melville-Smith
x	Eric McDermid	x	Dan Tran -Vice Chair	x	Dick Barton	x	Chad Walker
x	Neil Spooner		Bob Herrmann	x	Laurie Anderson	x	Thurese Newlin
x	Meg Declement		Roger Weidelman	x	Bill Breunig		

Community: There was 0 community member(s) present.

Meeting Start: The Chair called meeting to order at 5:02 pm.

Agenda Item	Detail / Discussion	BIC
CBOC ITEMS		
Virtual Meetings	Chair addressed the difference in virtual vs in person meetings. Votes may be by stating name and vote- by roll call.	Chair
Meeting Review	Dan made the motion to approve the minutes from the meeting on 08/12/2020. Kim seconded the motion. CBOC voted and the motion was passed unanimously.	Chair / Vice Chair
Community Outreach	Brendan is keeping a document to track outreach. Updates from any members? 10/14/2020 – Cecil is looking for a volunteer to write the next letter. So far no volunteers. Please email him if you are willing to do this.	Chair / Vice Chair
STAFF ITEMS		
COVID19	10/14/2020 - No real schedule delays. Lockers for Ray Pat were delayed but are being shipped now. We are changing some of our tech specs for next years projects on things that could possibly delay	Staff



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	<p>schedules. Staff will update in construction presentation that we have been able to move up some projects. CBOC commented about how good Loveland High is looking. No questions from CBOC.</p>	CBOC
Cash Flow/Financial	<p>Cash Flow graph showing projection and actual.</p> <p>10/14/2020 - Staff presented the BOE update from 10/02/2020. Budget went up due to BEST Grant. We are on target to spend the \$150 million within 3 years. In early 2021 we will be asking CBOC for ideas for contingency. Submitting for permits in January for next summer's projects. Shared the overall schedule for FFE as requested at the last meeting by CBOC. We are trying to use furniture that can be wiped down and cleaned better due to COVID. Saving usable furniture for community if needed due to home schooling. The movable furniture is also very helpful with spacing due to COVID. Staff went over communication with our different committees and departments. CBOC asked about the way ECE and TCC were included in the feeder systems, however they are not really part of the feeders. Are we going to be moving them? Staff will be changing the description. NO other questions.</p>	Staff Ongoing
Bond Premium	<p>CBOC asked for continuing updates as the BOE reviews and addresses the possibilities for funding projects with the premium.</p> <p>Update on Facilities bldg. – Sales update. Ferguson HS building- Sales update. Bond Contingency – Will present some options to CBOC in January.</p> <p>10/14/2020 – Staff discussed in presentation. No questions from CBOC</p>	Staff
Bond Project Review	<p>Staff will review projects/updates/ expenditures. Staff – all completions are per schedule to date. COVID note added to slides. All slides reviewed from the power point. No specific questions/concerns from CBOC.</p>	Staff



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<p>Large Project Risk</p>	<p>CBOC requested a review on the approach for larger projects regarding budget and how risk is addressed.</p> <p>Staff discussed during Cash Flow discussion. Contingency and Inflation being held tight through this summer due to high risk projects. This fall recommendations for use will be presented by Staff for BOE and CBOC review – target date. Could slide to early 2021.</p>	<p>Staff</p>
<p>Large Project Update</p>	<p>Staff presented the power point summary. All notes are in the presentation.</p> <p>Any Questions – none and no extended discussion.</p>	<p>Staff</p>
<p>Action Items</p>	<p>Process review: Anything over \$250k to go to CBOC.</p> <p>No Action Items 10-14-2020 – Staff is organizing a beam signing at the Tour for Riverview PK8 and for the community on 10/22 and 10/23/2020. Staff also confirmed the RSVP's for the tour next week.</p>	
<p>PK8 Issue</p>	<p>Staff will present construction issue update: 10/14/2020 - FCI noticed the structure was giving way a little bit on July 30th. FCI immediately shored up the areas and contacted the structural engineer and the architect. Within a week, a CCD was issued. BKBM working under WOLD did site visits and checked some numbers. They began fixing the issue. Our legal counsel was notified and we also spoke to our contractor, structural engineer and architect to confirm we could continue the project safely. Legal counsel advised we should bring in 3rd party structural engineers. We hired Martin/Martin. Every Thursday there has been high leadership meetings. On the 21st Legal helped Todd and Tammie write a letter that TSD would not incur any charges. This is not a TSD issue. Working diligently to implement all the fixes. Confirmation on 10/07 from Wold that confirmed they are accepting all costs. Ground Engineering is on site inspecting all the fixes and we also have continuous on site</p>	



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	<p>inspections. We should have a finalized schedule by December. The opening of August 2021 is not compromised.</p> <p>CBOC asked; Since we keep our buildings for such a long time will these fixes be safe for many years or will we have to make changes again: Staff answered we are getting what we requested a building for 50-100 years.</p> <p>CBOC asked Is Wold financially strong enough to cover these costs? Staff reply: Yes they have error and omission insurance. We are not funding this. We will have final bill and payment hopefully by the end of the year.</p> <p>CBOC – Did Martin/Martin account for the weight of people in the building moving around when they did their numbers? Staff reply: Yes, they did engineering from the ground up and we feel confident in their findings.</p> <p>CBOC asked if the issue was due to the soil in the area? Staff replied No, it was due to incorrect numbers being loaded, and the Q/A not being done like it should have through no fault of TSD.</p> <p>CBOC asked – Was the entire building reengineered or just the area in question? Staff replied the entire building was reengineered.</p> <p>CBOC asked did we have to redo any foundation work? Staff replied In one area by the main gym in a storage area is the only place where foundation work was redone with addition of piers.</p> <p>Staff asked the CBOC if they felt the issue was presented and handled in TSD's best interest. CBOC agreed unanimously that it had. CBOC recommended that Staff add that they fielded and accurately answered several questions from CBOC and CBOC felt comfortable with the results.</p>	
<p>Priority 1 Items</p>	<p>CBOC requested the list be updated and reviewed 1 to 2 times per year as things are completed. Staff will provide at the October meeting.</p> <p>08/12/2020 – CBOC would like spreadsheet before planning meeting so they have time to go through it. Staff will distribute.</p> <p>10/14/2020 – Staff went over the items during the presentation. No questions for CBOC as they</p>	<p>CLOSED</p>



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	indicated information was valuable and complete as requested.	
Charter School Update	<p>Brief Summary of expenditures to date:</p> <p>10/14/2020 - Staff went over budget sheet information and how we track. Staff reviews all invoices submitted to make sure charges match work being done. Gordon Jones distributes the funds to the schools. CBOC agreed that was enough information and did not have any other questions.</p> <p>A question regarding permits and inspections was asked by CBOC – Staff answered they do not have to go through the state however do have to follow city and local permitting.</p>	
CBOC	<p>COBC Positions/Term review / process review</p> <p>10/14/2020 – In December we will have been a committee for 2 years. There are some that are 2-year members. We will need to either have you reappointed or find a replacement. Please email Chair what you would like to do. Staff will get more information and send to Chair on Process. We also need to elect a Chairman and Vice Chairman. Vice Chair asked how does it work if someone is selected as chair/vice-chair and is a 2-year member? Staff will check on and send Chair the process.</p> <p>CBOC asked if you are a 2-year member do you want to know in advance? Chair answered yes please email him. If you are a 2-year member and are reappointed it will be for 3 years. Staff will present to the BOE in February and they have the final say on reappointments.</p>	
NEXT MEETING	<p>Next meeting date and agenda items:</p> <p>December 9, 2020 virtual unless COVID restrictions ease.</p>	CBOC/Staff
New Items	<p>Any new items for next agenda?</p> <ul style="list-style-type: none"> • Staff to present on TIF schedule at next meeting • Staff to present on BEST Grant. • Reassignment of CBOC members and Chair/Vice Chair. Please let Chair know your intention before the meeting if possible. • Chair/Vice Chair are presenting to the 	CBOC



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	<p>BOE on 11/04. Chair will send out a draft. If anyone has any changes or additions please email Chair. Chair asked if it will be in person- Staff replied as of now, Yes. CBOC is invited to attend. Please let Chair know if you are attending.</p> <ul style="list-style-type: none"> • CBOC – email Chair any items for next meeting. 	
CLOSING	<p>EVERY MEETING: Chair and Vice Chair / CBOC: Affirm information requested/reviewed was complete by consensus. MOTION: Chair asked for a motion for the committee to confirm that the information provided by staff was detailed and complete. Dan made a motion and Eric seconded. Motion approved unanimously.</p>	CLOSING

Meeting adjourned: Approximately 6:20 pm

UPCOMING:

December 9th: Next Quarterly Meeting. Virtual meeting.

December 16th: TSD Staff will give BOE update.

March 2021: CBOC update to BOE.

Attached: Agenda for the 10/14/20 Meeting

CBOC Power Point presentation from 10/14/2020